



## **Policies & Terms**

**2426541 Alberta Ltd o/s Freewheel Driving School**

Freewheel Driving School is committed to providing high-quality, consistent driver training while maintaining fair and reasonable policies that respect both students' needs and instructor time.

### **Registration & Training Queue**

The classroom start payment holds your place in line for an estimated start month; remaining fees and lesson scheduling occur closer to in-car training. Road tests are booked independently by the student through Alberta Registry Agents or [www.albertadriverexaminer.ca](http://www.albertadriverexaminer.ca).

### **Pricing, Applications & Scheduling**

Program prices are based on the pricing schedule in effect **at the time an application is invoiced**. Pricing is reviewed annually to reflect inflation and operating costs.

Applications may be submitted well in advance; however, **invoices are issued no more than 12 months prior to the anticipated program start date**. Applications received earlier than this are placed on a waitlist and are honoured in the order received, subject to instructor availability.

### **Scheduling Availability**

Lesson times are scheduled based on instructor availability and student flexibility. **Students with daytime availability often have access to a wider range of lesson times and driving conditions, including increased traffic and real-world busyness.** After-school and early evening lesson times are limited and fill quickly.

Scheduling requests are always considered, though specific times cannot be guaranteed.

### **Lesson Cancellations & No-Shows**

Instructor time is reserved exclusively for each student and is difficult to rebook on short notice.

- **Less than 24 hours' notice: a \$50 + GST** cancellation fee may apply
- **No-shows or very late cancellations: a minimum 1-hour lesson fee (\$85 + GST)** will be charged
- Longer booked lessons may be charged proportionally

Freewheel Driving School applies this policy reasonably and may reduce or waive fees in extenuating circumstances, at the school's discretion.

Students are responsible for having their valid learner's licence present for every in-car lesson.

### **Discontinuation of Driver Instruction**

If a student chooses to discontinue driver instruction, Freewheel Driving School will refund the unused portion of the program.

Refunds are calculated based on the number of in-class and in-car hours completed at the school's **posted individual lesson rates** at the time of registration, rather than the package rate. A **\$95 administration fee** will be deducted from any refund issued.

Any applicable late cancellation or no-show fees incurred prior to discontinuation will also be deducted from the refund.

### **Insurance Reduction Certificate**

Freewheel Driving School programs that meet Alberta Transportation requirements are eligible for the Government of Alberta Insurance Reduction Certificate upon successful completion.

## **Freewheel Driving School**

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📞 403-507-7016

🌐 [www.freewheeldriving.com](http://www.freewheeldriving.com)